

\_\_\_\_\_  
(STOCK CERTIFICATE NO(S))

\_\_\_\_\_  
(DATE)

TO: **STOCK TRANSFER SERVICE, INC.**  
UNIT 34-D RUFINO PACIFIC TOWER  
6784 AYALA AVENUE, MAKATI CITY

Kindly update my address as reflected in your records, as follows:

☐

Wrong Address

☐

Transfer to new Address

Current / Per Record: \_\_\_\_\_

New / Correct Record: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Kindly forward all future dividends and future communications due to me to my new address as stated above.

\_\_\_\_\_  
( Signature of stockholder over printed name )

Contact no. \_\_\_\_\_

\_\_\_\_\_  
( Signature of authorized representative over printed name )

Note: Please attach Special Power of Attorney

Please attach valid ID:

- Clear copy of one (1) Primary ID OR two (2) Secondary IDs which bear shareholder's exact name on record  
Primary IDs: Passport with signature, Philippine Driver's License, PRC card, Digitized SSS /TIN  
Secondary IDs: Company ID, Credit/ ATM card, Laminated TIN, Senior Citizen Card

For all the IDs:

- a. Kindly photocopy the front and back portion of the IDs
- b. Please ensure that the name and signature on the ID(s) match those on the form/documents submitted
- c. Please ensure that signature on the ID/s is clear and verifiable
- d. Please ensure that IDs are not expired

Kindly mail the accomplished forms/requirements to:

**STOCK TRANSFER SERVICE, INC.**

UNIT 34-D RUFINO PACIFIC TOWER, 6784 AYALA AVENUE, MAKATI CITY

Tel no.: (02) 5310-1351 Email: Mr. Vince Mendoza - [vgmendoza@stocktransfer.com.ph](mailto:vgmendoza@stocktransfer.com.ph)

Mr. Michael C. Capov - [mccapov@stocktransfer.com.ph](mailto:mccapov@stocktransfer.com.ph)